

Privacy Policy for Customers of Trinova Real Estate LLP and its group Entities

Last updated 25 May 2018

Your privacy is important to Trinova Real Estate LLP and its group entities (collectively known as “Trinova”). We developed this policy to provide you with information on how we process our Personal Data when we provide services to you.

“Personal Data” is information relating to an identified or identifiable natural person.

Trinova is a registered data controller and will collect and use information about you when you complete the Contact Us form in accordance with the data protection principles within the General Data Protection Regulation (GDPR).

This privacy notice outlines what you can expect when Trinova collects your information. Acceptance of the terms of this Privacy Notice is a condition of any agreements between you (or your employer) and any Trinova entities.

What information do we collect about you?

If you complete the “contact us” form on trinovarealestate.com/contact/ we will collect the following information:

Contact information: First Name, Last Name, Contact Telephone, Email

Purpose and Legal Grounds

Your Contact Information may be used for the purpose of allowing us to respond to you about the enquiry you have asked. The legal basis for processing your contact information for these purposes is Trinova’s legitimate interest in providing you important services and/or products.

Trinova may also have to comply with other Legal Requirements or Obligations, Law Enforcement, and or Public Safety purposes.

How we disclose Personal Data

We may disclose your Personal Data for the purposes as described in the prior section of this Privacy Policy in the following ways:

1. To Affiliates and Partners

With companies or ventures that are owned or controlled by Trinova, and internally within Trinova, in order to provide and improve Services and/or Products.

2. To Service Providers

With vendors upon which Trinova relies to provide the services and/or products. This includes service providers who provide audit services aimed at maintaining or improving the delivery of the services and/or products.

3. For Legal Compliance, Law Enforcement and Public Safety Purposes.

With law enforcement, government or regulatory bodies, lawful authorities, or other authorised 3rd parties in order to comply with laws, regulations, court orders, or other legal obligations or to assist in an investigation, to protect and defend our rights and property, or

the rights or safety of 3rd parties, to enforce our Agreement with you, this Privacy Policy, or agreements with 3rd parties, or for crime-prevention purposes.

Children

We do not knowingly collect Personal Information from Children under 16. If you become aware that a child has provided us with Personal Data then please contact us. If we become aware that a child has provided us data then we will take steps to delete it and cancel and services being provided.

How to contact us

If you have any questions, comments or concerns about how we handle your Personal Data then you may contact us through our switchboard (asking for Compliance Officer/Data Protection Officer or a Partner), or write to us at:

Trinova Real Estate LLP

24 Lime Street

London

EC3M 7HS